

**Courses on offer:** (subject to availability)

Subject	Qualification-Level	Location	✓
Business Administration	Edexcel Certificate in Business Administration	Wigan	
Cleaning and Support Services	City & Guilds Award in Cleaning and Support Services	Wigan	
Computing & IT	IT @ Work Certificate	Wigan	
Construction	Edexcel First Diploma in Construction	Wigan	
Construction	Basic Construction Skills	Wigan	
Construction	Basic Construction Skills	Wigan	
Floristry	NPTC Skills for Working Life	Wigan	
French	GCSE	Leigh	
Hair and Beauty	City & Guilds Introduction to the Hairdressing and Beauty Sector	Leigh	
Health & Social Care	Edexcel First Diploma in Health & Social Care	Wigan	
Horticulture	NPTC Skills for Working Life	Wigan	
Motor Vehicle	ABC Certificate in Motor Vehicle Maintenance	Wigan	
Spanish	GCSE	Leigh	
Travel and Tourism	City & Guilds Award in Travel and Tourism Support Services	Wigan	

This section to be completed by the school representative recommending the student to the College.

Predicted Key Stage 3 results

English

Maths

Science

Please provide a reference for this student to support this application.

Signed  Name   
(Please print)

Position  Date

If the student is accepted a student/parent/school/college agreement will be completed.  
If you require any information about this and other procedures for the placement of this student please contact June Maggs on **01942 761376**.

## What are the subjects and qualifications?

### How do you apply?

You need to discuss the possibility of attending the Academy with your teacher and parent/guardian/carer. If the Academy has a course to suit you, your teacher at school will give you an application form. Complete this form and return it to your school and they will pass it on to the College.

Upon receipt of your application, we will arrange an interview time. A College tutor will interview you and you will be asked to carry out an assessment test. After the interview and assessment test, which will be carried out in school, you will be able to find out more about your chosen course. The College tutor will discuss your suitability for attending the Academy. Further discussion can be had with your teacher, if you are unsure about the Academy.

Places are limited and are subject to demand.

A school/college agreement and student/parent/carer agreement will be completed prior to any course commencing.

Some useful staff contact numbers:

14-19 Co-ordinator	Administration Manager
Phil Varley	June Maggs
01942 761628	01942 761376

For more detailed information about each course, download a course leaflet from the website [www.wigan-leigh.ac.uk](http://www.wigan-leigh.ac.uk)

Course Enquiries 01942 761111 or [www.wigan-leigh.ac.uk](http://www.wigan-leigh.ac.uk)

### How to find us

Wigan Buildings include:



Wigan College Buildings

Parson's Walk Centre,  
Parson's Walk,  
Wigan WN1 1RR

School for the Arts  
Parson's Walk,  
Wigan WN1 1RU

Wigan College  
Pagefield Centre,  
Walkden Avenue,  
Wigan WN1 2JH



Leigh College Buildings

Image/Foundation  
Centre  
Walmsley Road,  
Leigh WN7 1XN

Leigh Sixth Form Centre  
Sale Way,  
Leigh WN7 4JY

# 14-16 SKILLS ACADEMY

Join our 14 – 16 Academy →

Gain additional qualifications →

Study at your local College →

## Why not be part of our Academy and gain valuable skills and qualifications through study at Wigan and Leigh College.

### How will the Academy work?

The courses offered at the Academy will be studied alongside the GCSE programme offered in school. Attendance is one day or half a day a week, over two years, offering you the opportunity of using the specialist facilities at the College and gaining recognised professional qualifications.

You will be encouraged to build up valuable skills and you will also have the chance to get a real taste of College life.

You can use the course as a stepping stone to further study at the College, or to help in your chosen career.

## What are the subjects and qualifications?

Subject	Awarding Body/Qualification	Level	Location	Day/time
Business Administration	Edexcel Certificate in Business Administration	Level 1	Wigan	Thursday 10.00-1.00
Cleaning & Support Services	City & Guilds Award in Cleaning and Support Services	Level 2	Wigan	Thursday 1.00-3.00
Computing & I.T.	IT @ Work Certificate	Entry Level	Wigan	Thursday 1.00-4.00
Construction	Edexcel First Diploma in Construction	Level 2	Wigan	Thursday 9.00-4.00
Construction	Basic Construction Skills	Level 1	Wigan	Thursday 9.00-4.00
Construction	Basic Construction Skills	Entry 3	Wigan	Thursday 9.00-4.00
Floristry	NPTC Skills for Working Life	Entry 3	Wigan	Thursday 9.30-12.30
French	GCSE	Level 2	Leigh	Tuesday 3.30-5.00
Hair & Beauty	City & Guilds Introduction to the Hair & Beauty Sector	Entry / Level 1 Diploma		Thursday 9.00-12.00
Health & Social Care	Edexcel First Diploma in Health & Social Care	Level 2	Wigan	Thursday 9.00-4.00
Horticulture	NPTC Skills for Working Life	Entry 3	Wigan	Thursday 9.30-12.30
Motor Vehicle	ABC Certificate in Motor Vehicle Maintenance	Level 1	Wigan	Thursday 9.00-3.00
Spanish	GCSE	Level 2	Leigh	Thursday 3.00-5.00
Travel & Tourism	City & Guilds Award in Travel & Tourism Support Services	Level 2	Wigan	Thursday 1.00-3.00

# 14-16 STUDENT APPLICATION FORM



To be completed by the student after discussion with a school representative.

Please use black ink and capital letters.

Name of School

First Name

Surname

Address

Post Code

Telephone number

Mobile number

Emergency contact name

Relationship

Emergency contact telephone number

Student Signature

Date

Parent/Guardian/Carer Signature

Date

I agree to Wigan & Leigh College processing personal data contained in this Application Form.   
Completion of this form does not guarantee places are available.