



Wigan & Leigh
College

STAYING SAFE AT COLLEGE



Student guide to returning to College

Thank you to all of you who have stayed at home, stayed safe, protected the NHS and some of the most vulnerable members of our community. As we take these next steps together to slowly return to College, this is another opportunity to make the right choices, do the right thing, and demonstrate our kindness to others during these challenging times.

This guidance sheet will outline some of the key points for you to consider when you feel ready to return.



GETTING TO COLLEGE

- We urge you to walk where you possibly can, or cycle to College. Not only is this good to keep safe, but it is also good for your physical and mental health.
- If you have to use public transport to get to College, please follow the Department for Transport guidelines, stay alert and remember to social distance.
- College car parks will be available, however car sharing must be avoided.



HYGIENE AT COLLEGE

- Washing your hands for 20 seconds, properly and regularly remains important to keep everyone safe.
- Please use hand sanitisers when entering and exiting the building, before and after eating.
- You may choose to wear a face covering at College. Please respect everyone's right to wear a face covering - this is an individual choice.
- When you enter a classroom or IT room, use the sanitising wipes available for high-touch items and equipment, such as keyboards, printers whiteboards and reception tablets.



Stay Safe



KEEPING SAFE AT COLLEGE

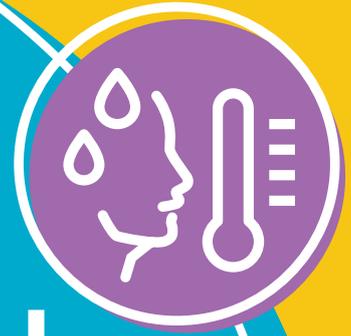


We are putting rules in place to keep all students and staff safe, and we expect you to work with us to uphold these. Please think of others and adhere to social distance guidelines.

- Make sure you wear your ID badge at all times.
- You should maintain social distancing wherever possible while moving through the College buildings. We also encourage the reduction of movement within buildings to limit contact and maintain social distancing.
- We have provided hand sanitiser at key points throughout the College such as receptions, lifts and stairs and refectory areas. Please use them when entering and exiting the building, before and after eating.

- Social distancing measures are in place which include:
 - One way systems for moving around the building.
 - Limiting the use of lifts for those with mobility needs.
 - Using specified staircases to move between floors following directional flow.
 - Standard classrooms set-up with appropriate social distancing space between desks.
 - Minimal sharing of workstations. Cleaning facilities will be available when sharing IT or workstations is absolutely necessary.
 - Using outside areas for breaks.
 - Smoking shelters will be in line with social distancing guidance.
 - Screens to protect students and staff in receptions, refectories and FAB Futures.
 - Staggered break and lunch times and a reduced catering offer in the refectories, including pre-packaged meals/sandwiches to avoid queues and minimise contact.
- Where possible, please pay by card in the refectories. Card payment vending machines are being introduced to reduce cash handling. You may prefer to bring your own food from home.
- There will be more frequent cleaning of touch points including hand rails, doors and handles. In order to support our cleaning and estates staff, be mindful to touch things only when necessary and allow a safe space when cleaning is taking place.
- If you are feeling anxious or concerned, please speak to the Head of Studies team or your tutor.

Speak to the Head of Studies team or your tutor if you have any concerns



IF YOU FEEL ILL

The most common symptoms of coronavirus (COVID-19) are recent onset of one or more of the following:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness.

If you have any of the symptoms above you should not attend College and self-isolate at home.

Visit www.gov.uk/coronavirus for the latest guidance.

Information on NHS Test and Trace can be found at <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>



We want to provide you with a safe and supportive environment and we hope that this guidance will answer some of your questions and reassure you that we are doing everything possible to keep you safe.

Our culture of kindness and respect extends outside of College, please remember that you represent our community when you visit local parks, town centres and bus stations.

The College will continue to monitor government guidance relating to the Covid-19 pandemic and update information and guidance accordingly.

Thank you for your co-operation