

CAREERS & ADVICE PROGRAMME 2020-21



CAREERS GUIDANCE	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Careers guidance interviews available by appointment	△	△	△	△	△	△	△	△	△	△	△	△
Becoming an apprentice advice sessions, available by appointment	△	△	△	△	△	△	△	△	△	△	△	△

HIGHER EDUCATION PROGRESSION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
UCAS clearing - advice and support	△	△										
Why Higher Education - University and apprenticeships		△	△							△	△	
Higher Education application support	△	△	△	△	△	△				△	△	△
Writing an effective personal statement	△	△	△	△	△					△	△	
Higher Education virtual tours	Latest information updated on the FAB Futures section of the VLE											
Higher Education virtual taster session	Latest information updated on the FAB Futures section of the VLE											
Progressing beyond Level 3 presentation evenings for students and parents				△	△	△						
Student finance 1:1 support							△	△	△	△		
University Centre Wigan & Leigh College - student careers support	△	△	△	△	△	△	△	△	△	△	△	△

FURTHER EDUCATION PROGRESSION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Tutorial sessions - what next?						△	△	△	△			
1:1 progression discussions							△	△	△			
Impartial course / careers advice available by appointment	△	△	△	△	△	△	△	△	△	△	△	△
Support for moving on to an apprenticeship	△	△	△	△	△	△	△	△	△	△	△	△
Next steps enrolment										△	△	△

EMPLOYABILITY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Work placement tutorials		△	△	△	△	△	△				△	△
Find a work placement via MS Teams	△	△	△	△	△	△	△	△	△	△	△	△
National Citizenship Service application support	△	△	△	△	△	△	△	△	△	△	△	△
Careers Coach - Interactive online support to prepare for the world of work - available on the College VLE	△	△	△	△	△	△	△	△	△	△	△	△
Support for those seeking apprenticeships, face to face, MS Teams or telephone										△	△	△
CV Checks	△	△	△	△	△	△	△	△	△	△	△	△
Applying for employment - support appointments, face-to-face, MS Teams or telephone	△	△	△	△	△	△	△	△	△	△	△	△
Virtual guest speaker career talks			△	△								
Employer virtual tours & projects						△	△					

EVENTS	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Virtual Open Evenings			△	△			△		△			
School Liaison - careers and course information advice and guidance	△	△	△	△	△	△	△	△	△	△	△	△
School sampling events									△	△	△	△
Steps to Success for Year 11 - see the College website			△	△	△	△	△	△	△	△	△	△
Interview events school leavers				△	△	△	△	△	△	△	△	△
Interview events for adults by online meeting or telephone			△				△		△			
Virtual Careers Fair							△					
National Careers & Apprenticeship Week								△				
Industry specific Career Events			△		△		△		△			

IMPORTANT INFORMATION

Career Ready Week for all Level 3, Year 2 students - **Week commencing 07/09/2020**
 Digital HER - Female students will meet role models from Manchester and find out more about the skills in demand - **15/12/2020**
 Internal College deadline for submitting your Higher Education application - **23/10/2020**

CONTACT DETAILS

Career Coach
 Parsons Walk Centre and School for the Arts
 Tel: 01942 761607

Career Coach
 Pagefield Centre
 Tel: 01942 761606

Career Coach
 Leigh College
 Tel: 01942 761463

Please contact the above numbers or a College reception to book an appointment.

Enquiries can also be made to the team via e-mail: careersteam@wigan-leigh.ac.uk or for Work Experience: workplacements@wigan-leigh.ac.uk