

Search and Governance Committee

Tue 01 March 2022, 16:00 - 19:15

GW B, Parsons Walk Centre, Wigan & Leigh College, WN1 1RS

Present:

Ann Harrison (Governor - Chair), Kath Causey (Governor), Andrea Ferguson (Governor), Anna Dawe (Principal)

In attendance: Joanne Platt, Clerk to the Governing Body

Meeting minutes

1. Apologies for absence

SG22-03-01

Apologies for absence were received from Diane Brennan. The Committee noted that Susan Loudon had recently resigned as a Governor and would therefore not be attending the meeting.

2. Declarations of Interest

SG22-03-02

Ann Harrison declared that she personally knew two of the candidates for Governor interviews. Joanne Platt declared that she personally knew one of the candidates. There were no other declarations of interests.

3. Minutes of the previous meeting and matters arising

SG22-03-03

The minutes of the meeting held on 29 September 2021 were approved as a correct record for signature by the Chair.

In relation to the actions, it was noted that all were complete with the exception of the action for Minute No. 21-09-08 in relation to the development of training objectives for the Board for discussion with the Chair.

The Committee noted that whilst some work had been done in relation to this, it can't be finalised until after the discussion on succession planning at the forthcoming Governor Strategic Workshop. It was therefore agreed to carry this action forward.

RESOLVED: To approve the minutes of the meeting held on 29 September 2021.

4. Governor Interviews

SG22-03-04

The Committee interviewed five candidates for the role of Independent Governor at the College.

4.1. Deliberation on candidates

The Committee was impressed with all the candidates, each of whom bring different strengths to the Board. As there are currently five vacancies on the Board, it was therefore agreed to recommend each of them for appointment at the 22 March meeting of the Governing Board. Deliberations on which Committee each proposed new Governor will serve, was considered under Item 5 below.

RESOLVED: to recommend to the Governing Board at its meeting on 22 March 2022, the appointment of Hayley Mercer as an Independent Governor for a term of four-years.

RESOLVED: to recommend to the Governing Board at its meeting on 22 March 2022, the appointment of Susan Snape as an Independent Governor for a term of four-years.

RESOLVED: to recommend to the Governing Board at its meeting on 22 March 2022, the appointment of Steven Tomlinson as an Independent Governor for a term of four-years.

RESOLVED: to recommend to the Governing Board at its meeting on 22 March 2022, the appointment of Tom Mooney as an Independent Governor for a term of four-years.

RESOLVED: to recommend to the Governing Board at its meeting on 22 March 2022, the appointment of Alison McKenzie-Folan as an Independent Governor for a term of four-years.

The Committee noted that following a number of Governor resignations in 2022 and proposed new appointments considered at Item 4 above, membership of the Board's Committees needed to be reviewed. It was also noted that new Lead Governors for Safeguarding and Careers and Destinations need to be identified.

It was noted that Diane Brennan was to resign as a Governor after the 3 March meeting of the Resources Committee but had agreed to continue to Chair the Resources Committee as a Co-opted Governor (subject to Governing Board approval), and the Committee agreed to recommend her appointment as a Co-opted Governor to the Governing Board. It was also agreed that the Governing Board would be asked to confirm that she should remain as a Trustee on the WFTE Board.

The Committee also agreed to make recommendations to the Governing Board at its meeting on 22 March on the appointment of Lead Governors for Safeguarding and Careers and Destinations and noted that following a change to the Terms of Reference of the Remuneration Committee arising from the Senior Post Holder Remuneration Code (which states that the Chair of the Governing Board should not also chair the Remuneration Committee), a new Chair for the Remuneration Committee needed to be identified and recommended to the Governing Board.

As part of the Board's Succession Plan, the Committee also agreed to propose to the Governing Board that Vice Chairs for each Committee be appointed and that Committee memberships be reviewed annually following the Board Skills Audit and Governor 1-1s with the Chair and Clerk.

The Committee therefore reviewed the membership of each of its committees and agreed to recommend changes to committee memberships, the appointment of the five new Governors to committees and the appointment of Vice chairs to the Governing Body at its meeting on 22 March 2022.

RESOLVED: to recommend to the Governing Board at its meeting on 22 March 2022, that Diane Brennan be appointed as a Co-opted Governor for a term of two-years from 22 March 2022.

RESOLVED: to recommend to the Governing Board at its meeting on 22 March 2022, that Diane Brennan remains as a Trustee on the WFTE Board.

RESOLVED: to recommend to the Governing Board at its meeting on 22 March 2022, that Jenny Bullen be appointed as Lead Governor for Safeguarding and that Harinder Dhaliwal be appointed as Lead Governor for Careers and Destinations.

RESOLVED: that if appointed as a Governor by the Governing Board on 22 March 2022, Hayley Mercer be appointed to the Audit Committee.

RESOLVED: that if appointed as a Governor by the Governing Board on 22 March 2022, Susan Snape be appointed to the Audit Committee.

RESOLVED: that if appointed as a Governor by the Governing Board on 22 March 2022, Steven Tomlinson be appointed to the Curriculum and Student Matters Committee.

RESOLVED: that if appointed as a Governor by the Governing Board on 22 March 2022, Tom Mooney be appointed to the Resources Committee and the Remuneration Committee.

RESOLVED: that if appointed as a Governor by the Governing Board on 22 March 2022, Alison McKenzie-Folan be appointed to the Resources Committee and the Search and Governance Committee.

RESOLVED: that the Committee recommends to the Governing Board at its meeting on 22 March 2022, the appointment of Kath Causey as Chair of the Remuneration Committee.

RESOLVED: that the Committee recommends to the Governing Board at its meeting on 22 March 2022, the removal of Ann Harrison from the Curriculum and Student Matters Committee and her appointment as a member of the Resources Committee.

RESOLVED: that the Committee recommends to the Governing Board at its meeting on 22 March 2022, the removal of Harinder Dhaliwal as a member of the Resources Committee and his appointment as a member of the Curriculum and Student Matters Committee.

RESOLVED: that the Committee recommends to the Governing Board at its meeting on 22 March 2022, the appointment of Ann Harrison as Vice Chair of the Resources Committee.

RESOLVED: that if appointed as a Governor by the Governing Board on 22 March 2022, the Committee recommends the appointment of Susan Snape as Vice Chair of the Audit Committee.

RESOLVED: that the Committee recommends to the Governing Board at its meeting on 22 March 2022, the appointment

of Rebecca Turley as Vice Chair of the Curriculum and Student Matters Committee.

RESOLVED: that the Committee recommends to the Governing Board at its meeting on 22 March 2022, the appointment of Andrea Ferguson as Vice Chair of the Remuneration Committee.

RESOLVED: that the Committee recommends to the Governing Board at its meeting on 22 March 2022, the appointment of Andrea Ferguson as Vice Chair of the Search and Governance Committee.

6. Any other business

SG22-03-06

There were no items of other business.

7. Date and time of next meeting: to be confirmed

SG22-03-07

8. The meeting closed at 7.00pm

9. Actions

Date of meeting:

1 March 2022

Minute No: 22-03-03

Action: Develop training objectives for the Governing Board for discussion with the Chair of the Governing Board

Lead: Clerk in consultation with the Principal.

Platt Joanne
05/30/2022 09:38:23