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**Minutes_Governing Board_220523.pdf**

Name	Method	Signed at
Ann Harrison	One-Time-Password	2023-07-06 18:44 GMT+02



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Governing Board

Mon 22 May 2023, 17:00 - 18:00

MS Teams



Attendees

Present: Ann Harrison (Chair) (Independent Governor), Kath Causey (Independent Governor), Andrea Ferguson (Independent Governor), Hayley Mercer (Independent Governor), Susan Snape (Independent Governor), Susan Spibey (Independent Governor), Tom Mooney (Independent Governor), Alison McKenzie-Folan (Independent Governor), Nazia Rehman (Independent Governor), Jennifer Connor (Staff Governor), Rebecca Turley (Staff Governor)

In attendance: Joanne Platt (Director of Governance), Alison Rushton (Vice Principal - Employment & Skills), Anne-Marie Francis (Vice Principal - Curriculum), Louise Brown (Vice Principal, Corporate Services), Steven Scott (Finance Director), Dave Harrison (Vice Principal – Data & Funding)

The Director of Governance confirmed that the meeting was quorate.

Meeting minutes

1. Apologies for absence

GB-23-05-01

Apologies for absence had been received from Anna Dawe.

2. Declarations of Interests

GB-23-05-02

There were no declarations of interests.



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3. Accountability Statement and Action Plan (APP)

GB-23-05-03

The Board considered a report on the development of the APP, which had been discussed in detail by the APP Task and Finish Group. It was noted that there were now three iterations of the Local Skills Improvement Plan (LSIP) and a further draft was expected after the Principal's meeting on Friday, with the Mayor of the Greater Manchester Combined Authority (GMCA) in her capacity as Chair of the GM Colleges Group.

It was confirmed that the College's APP has to be approved by the Governing Board and submitted to the DfE by 31 May.

This is the first LSIP process and it was noted that there are some concerns around engagement of local employers and an understanding of the curriculum. This has been fed back to GMCC and partners are already looking at how lessons will inform forward planning.

Provision for logistics was discussed and it was noted that this is adequately addressed by local training providers and does not therefore feature as an action in the College's APP, although reference to this is made in the narrative.

In response to a question from a Governor, it was confirmed that destinations data is available to the College to enable it to monitor its contributions to addressing skills gaps in employment, although it was noted that destination data does rely on former students completing the surveys that are issued to them after they have finished their studies at the College.

Governors asked how the six objectives and the actions associated with them would be monitored, and it was confirmed that the actions will be embedded in the College's existing performance management arrangements and reported to the Board via half yearly reports and termly KPI dashboards (where appropriate).

It was noted that the DfE will note but not comment on the College's APP although it will be discussed in the annual strategic conversation with the FE Commissioner.

The Board agreed to approve the draft as written, noting that changes would inevitably be needed when the final LSIP is received. However, in light of the need to publish the APP by the 31 May, it was agreed that the Chair would sign off any changes to this draft, via Chairs Action and that the final APP would be submitted to the July meeting of the Board for information.

Resolved: The Board approved the APP for Wigan and Leigh College as drafted to date, noting that changes may arise when the final LSIP is received.

Resolved: The Board delegated approval of the final APP to the Chair of the Governing Board (to be approved by Chairs Action), prior to submission to the DfE by the 31 May 2023 deadline.

4. Any other business

GB-23-05-04

There were no items of other business.

The meeting finished at 5.25pm.

5. Date and time of next meeting: Tuesday 4 July 2022 at 4.30pm

GB-23-05-05



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