

# CAREERS & ADVICE PROGRAMME 2019-20



CAREERS GUIDANCE	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Careers guidance interviews available by appointment	△	△	△	△	△	△	△	△	△	△	△	△
Becoming an apprentice advice sessions, available by appointment	△	△	△	△	△	△	△	△	△	△	△	△

HIGHER EDUCATION PROGRESSION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
UCAS clearing - advice and support	△	△										
Why Higher Education - University and apprenticeships		△	△							△	△	
Higher Education application support	△	△	△	△	△	△				△	△	△
Writing an effective personal statement	△	△	△	△	△					△	△	
Higher Education taster sessions			△								△	
Higher Education Fair											△	
Progressing beyond Level 3 presentation evenings for students and parents										△		
Student finance 1:1 support							△	△	△	△		
University Centre Wigan & Leigh College - student careers support	△	△	△	△	△	△	△	△	△	△	△	△

FURTHER EDUCATION PROGRESSION	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Tutorial sessions - what next?						△	△	△	△			
1:1 progression discussions							△	△	△			
Impartial course / careers advice available by appointment	△	△	△	△	△	△	△	△	△	△	△	△
Support for moving on to an apprenticeship	△	△	△	△	△	△	△	△	△	△	△	△
Next steps enrolment										△	△	△

EMPLOYABILITY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Work placement tutorials		△	△	△							△	△
Find a work placement appointments	△	△	△	△	△	△	△	△	△	△	△	△
National Citizenship Service application support	△	△	△	△	△	△	△	△	△	△	△	△
Digital skills - iDEA (Duke of York Scheme)	△	△	△	△	△	△	△	△	△	△	△	△
This Is Me - Interactive online support to prepare for the world of work - Available on the College VLE	△	△	△	△	△	△	△	△	△	△	△	△
Support for those seeking apprenticeships										△	△	△
CV Checks	△	△	△	△	△	△	△	△	△	△	△	△
Applying for employment - support appointments	△	△	△	△	△	△	△	△	△	△	△	△
Guest speaker career talks			△	△								
Offsite employer visit						△	△					

EVENTS	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Open Evenings			△	△			△		△			
School liaison - careers and course information advice and guidance	△	△	△	△	△	△	△	△	△	△	△	△
School sampling events									△	△	△	△
Interview Events School Leavers				△	△	△	△	△	△	△	△	△
Interview Events for Adults		△				△		△			△	△
Careers advice at Parents' Evenings		△	△	△		△						
Careers Fair						△						
National Careers & Apprenticeship week								△				
Industry specific Career Events			△		△		△		△			

## IMPORTANT DATES

Internal Higher Education Deadline - Friday 15 November 2019  
 UCAS Deadline - Wednesday 15 January 2020  
 National Careers and Apprenticeships week - 02 - 07 March 2020

## CONTACT DETAILS

Career Coach Parsons Walk Centre and School for the Arts Tel: 01942 761607	Career Coach Pagefield Centre Tel: 01942 761606	Career Coach Leigh College Tel: 01942 761463
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Please call the above numbers, or pop into any College reception to book an appointment.

FAB Futures offer a drop in service and are open 9.00am - 4.30pm Monday - Friday.