

Dear Parent/Carer,

Firstly, thank you for your understanding and support as we, a nation and college community, have responded to Covid 19 restrictions whilst ensuring a continuously high standard of education and support for our students. We are very proud of our students, parents, employees and community, as we strive to protect each other and ensure the best possible outcomes for all.

We know that there will continue to be questions related to how things are running at college and what future plans are in place so we hope that communications such as this will be helpful and reassuring.

This e-mail contains the following:

- An update video from some of the managers related to Health & Safety, Head of Studies, Maths & English GCSE's and FAB Futures.
- The dates and introduction to Parents'/Carers' evenings in December; please see below.
- College Wellbeing Newsletter and FAQ – see attached
- The latest Covid 19 posters for students – see attached
- FAB Futures Career Coach Leaflet and HE Poster – see attached
- Personal Tutor and Head of Studies Leaflet – see attached

## PARENTS' /CARERS' EVENINGS

Attendance at parents'/carers' evenings is important as it provides time to support each student and is an opportunity for both parties to ask any questions that may help our students to reach their full potential.

Parents' evenings give you the opportunity to discuss how an individual student is doing in terms of academic studies, practical skills and wellbeing.

This year, these evening will be different and will take place via Teams on-line to ensure a safe and productive process. Each student will be issued with a TEAMS meetings link by their Course Leader/Personal Tutor, in advance, and we will also notify each parent/care (if appropriate) that this has been successfully delivered. Students will then book a time slot with their Personal Tutor/Course Teacher for you to attend, (they may attend too if they wish). Please note that if you would prefer a telephone meeting on a different night or have any problems uploading TEAMS, then this can be arranged and you should notify the curriculum area via the student.

Each student, parent, carer will also receive a copy of the students' progress report which will help to inform the meeting contents.

Parents'/Carers' meetings are planned for:

- Monday 30th November 2020
- Tuesday 1st December 2020
- Monday 7th December 2020.

Finally, we would like to encourage our parents' and carers' to visit our website and follow our social media pages on Twitter, Facebook and Instagram. Here you will find updates on our Covid Practices such as reduced footfall, staggered timetables, enhanced cleaning and sanitation, group bubbles, meet and greet every morning to ensure welcome and ensure that face coverings are worn and hands are sanitised plus some in class practice information. Also, you will find Vice Principal presentations, College Calendar, Netiquette, Parents Handbook, Student Handbook and other useful sources of information.

Kind regards,

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