

Draft Minutes

MEETING OF GOVERNING BOARD**DATE** FRIDAY 15th MAY 2015**VENUE** CONFERENCE ROOM 108, PROFESSIONAL STUDIES BUILDING,
PARSON'S WALK, WIGAN.**ATTENDANCE** Independent Governors

Liz Shea, Chair
 David Rogers, Vice Chair
 Frank Costello
 Diane Brennan
 Ann Harrison
Susan Loudon
 Susan Spibey
 Katherine Causey
 Rod Stockwell
Mike Thomas
 Michael Sheehan
 Daniel Winstanley
Vickie Round
 Jamie Evans
Mahtab Ghadri

Principal
 Staff Governors

Student Governors

Clerk to the Governing Board
 Vice Principal, Curriculum
 Vice Principal, Curriculum
 Vice Principal, College Services
 Vice Principal, Business Services
 Finance Director

Robin Newton-Syms
 Teresa Farran
 Anna Dawe
 Louise Brown
 Chris Davey
 David Reeve

*Italics denote absence***The Chair opened the meeting for business at 4:20pm and the Clerk confirmed that it was quorate.**

Minute No.	Item	
GB/15/05/88	1	APOLOGIES –were received from Mike Thomas, Susan Loudon, Vickie Round and Mahtab Ghadri, in each case these apologies were accepted by the Board.
GB/15/05/89	2	DECLARATION OF INTERESTS – There were no declarations of interest made.
GB/15/05/90	3	MINUTES OF THE GOVERNING BOARD MEETING HELD ON 28th APRIL 2015 The minutes from this meeting were approved as a correct record and signed by the Chair.
GB/15/05/91	4	MATTERS ARISING – The Clerk spoke to the Actions Sheet and this was accepted.
GB/15/05/92	5 5.1	MINUTES OF THE BOARD'S COMMITTEES Curriculum and Student Matters Committee 28 th April 2015 The minutes of this Committee meeting held on 28 th April were accepted.
STRATEGIC MATTERS		
	6	SUB CONTRACTING Chris Davey spoke to this report. He explained that it set out a summary of the new rules and a clarification of existing rules with respect to the 2015/16 funding regulations issued by the Skills Funding Agency. He explained that the contractual, quality assurance and monitoring arrangements that the College will be putting in place in light of these requirements would be presented at the next Governing Board meeting. Following discussion, it was felt that it would be helpful to have further information on the net contribution of the existing sub-contracting arrangements to the College's finances at present and that which is likely under the future plans. It was Resolved: 1. That the report should be accepted, and

GB/15/05/93		<p>2. That a further report should be provided for the next Board meeting</p> <p>***</p> <p>Action: Vice Principal, Business Services</p>
GB/15/05/94	7	<p>LEIGH STRATEGY Strategy for Leigh Sixth Form Centre (Leigh College 2015-16)</p> <p>Given that this item had been subject to detailed and extensive discussion earlier in the day, which had endorsed the ambition to provide the full breadth of curriculum offer associated with a tertiary model of education, Governors moved to a formal vote and unanimously</p> <p>Resolved: That the proposals for a revised curriculum offer at the Leigh College for 2016 as set out in the report considered should be approved.</p> <p>***</p> <p>Action: Principal</p>
GB/15/05/95	8	<p>ACTION PLANNING</p> <p>The Chair made a number of closing remarks; thanking the staff for their work in presenting and providing papers and exercises for the day, and Governors for their contributions throughout the Workshop.</p> <p>The Clerk provided a summary of the action points arising from the Workshop which included agreements on:</p> <ul style="list-style-type: none"> i. The Framework for College Improvement as set out. ii. The process of Strategic Planning including the Draft Strategic Plan. iii. The general approach taken in the draft Post Inspection Plan (PIAP) iv. Individual members of the Board providing feedback to the Clerk on the particulars of the proposed business cycle for the Curriculum and Student Matters Committee. v. The outline approach to achieving staff efficiency and the generic approach to Human Resource management. vi. A two year freeze on further substantive capital expenditure. vii. Pursuing options for the future development of Leigh as set out in the Leigh strategy paper. <p>Following this, it was</p> <p>Resolved: That the action points as outlined should be approved.</p>
GB/15/05/96	9	ANY OTHER BUSINESS There were no other items of business.
GB/15/05/97	10	DATE OF NEXT MEETING – Tuesday 30 th June 2015.

The Chair declared the meeting closed at 5.05pm

Performance Indicators (PIs)	Achieved	Comment
<ul style="list-style-type: none"> ▪ Agenda sent out 7 days prior to meeting – Instrument, Clause 12 (2) ▪ Supporting papers sent out 7 days prior to meeting ▪ Minutes sent out within 5 of Clerk's working days. 	<p>✓</p> <p>✓</p> <p>✓</p>	<p>Sent out 08/05/15</p> <p>Sent out 08/05/15</p> <p>Sent out 20/05/15</p>
Attendance: PI = 65%	Based on Actual Membership, 15	Based on Determined Membership, 16
▪ Governors attending: 11	73%	69%

Signature_____Chair