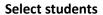
Working from home

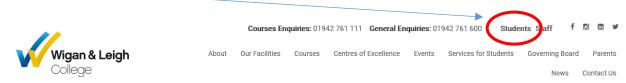
In light of recent government recommendations you will now be working at home, but don't worry each of your lessons will be available with the content that you'll need to complete the activity, so your learning will not be compromised.

At the time of your lesson, your tutor will be available to support you via email/Microsoft Teams.

Please follow the following guidance to of how to access your work.

Go onto the college website https://www.wigan-leigh.ac.uk/



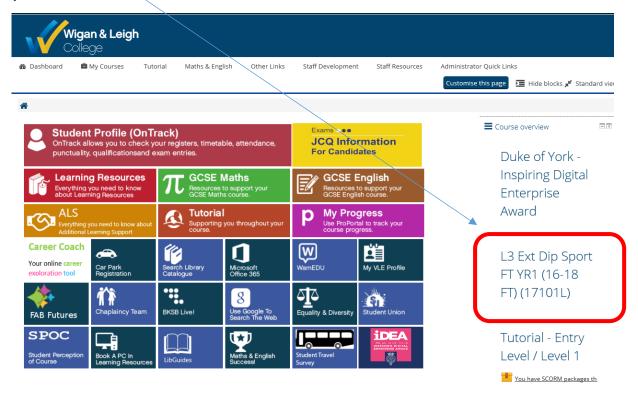


This will then bring up the following page and you need to click into the VLE icon



Log in like you would on the college computers using your U number (on your ID card) and password.

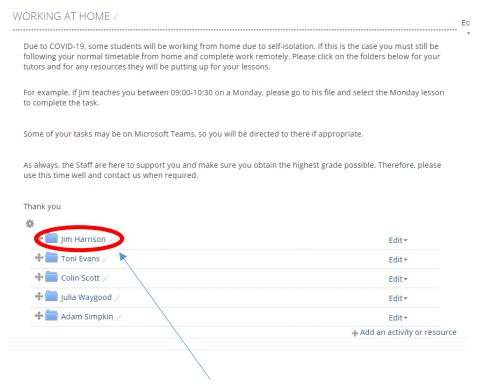
This will then direct you to this page, you will find your courses on the right hand side, click on your correct course \



This will then bring up your units and you need to select the working from home tab.



This will then take you to the folders in the working from home section, this could be presented in a staff list or a day list in accordance to your timetable. Please see below for an example.



Once you click on the sub-folder, you will see a lesson by lesson detail, with the attached resources, for this example we have used Jim Harrison.

You will then be taken to the task/resources needed for that session, instructions of how to submit the work will be given on the document.

