

## **STATEMENT ON ATTENDANCE AT MEETINGS BY NON-MEMBERS**

The Board or one of its committees, or the Chair on its behalf, may at its discretion invite persons who are not members of the Board or the Clerk to attend Corporation or committee meetings or parts of meetings.

Any such invitations shall be issued through the Clerk who shall stipulate the portion of the meeting, to which the person has been invited. Such persons may only speak if invited to do so by the Chair of the Board or committee. The presence of such persons and the point in the meeting at which they left, shall be recorded in the minutes. <sup>1</sup>

### **Attendance of non-members at committee meetings**

No person who is not a member of the Board or the Clerk to the Corporation shall be allowed to attend any meeting of a committee except by the invitation of the Chair of the committee.<sup>2</sup>

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<sup>1</sup> ***Standing Order 10 – Public access to meetings***

<sup>2</sup> ***Standing Order 18.3 – Attendance at Committee meetings***