

Postal Address  
Wigan & Leigh College  
PO Box 53  
Parsons Walk  
Wigan  
WN1 1RS

01942 761600  
wigan-leigh.ac.uk

Dear Students, Parents and Guardians,

I hope this letter finds you and your families well. As we have moved into our summer term it is a good time to update you on some key information and share with you some documents that we hope you will find helpful.

### Exam information:

This term we have our GCSE and A Level exams taking place in addition to vocational assessments and just the same as at school, holidays should not be taken during term time. Please note that we do not set exam dates, most are national exam dates set externally, and dates cannot be changed.

- GCSE Maths - 19th May, 7th June and 14th June
- GCSE English - 5th and 12th June

GCSE exams sessions start at 9 am and it is important that you arrive in good time as latecomer's papers may be cancelled

Please remember mobile phones, watches of any kind and written material are not permitted in the exam room

### Support on exam days:

College sites will be open early on these days with free breakfasts and support available. Please do ensure that equipment such as mathematical calculators have been used in advance and are remembered on the day as brand new calculators can take a little time to get used to. If you need help and support on an exam day, including if you are running late please contact us via TEAMS or on: [01942761600](tel:01942761600)

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Centre for Advanced  
Technical Studies  
New Market Street  
Wigan  
WN1 1RP

Pagefield Centre  
Walkden Avenue  
Wigan WN1 2JH

Leigh College  
Sale Way  
Leigh Sports Village  
Leigh WN7 4JY

Principal  
Anna Dawe, LLB (Hons), LLM, PGCE

Chair of the Governing Board  
Ann Harrison

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### **Classes and term dates:**

Outside of exams, college classes will continue as normal until the end of June 2023 for all Level 3 year 2 students and until the 4th July for all other full time courses. Trips, guest speakers and college events will continue as we aim to make this summer term as enjoyable and rewarding as possible.

### **Next of Kin Contact:**

As always, Parent/Guardian engagement is a highly valued and respected by all staff at college. Your engagement has a huge impact on a positive student experience. With this in mind, can we remind you to kindly notify us of any changes to personal details such as a home address and/or contact numbers. Students, parents and guardians can notify us of a change of details via teachers, course leaders, personal tutors, main reception or the Head of Studies team by quoting the students individual ID number from the back of their ID cards.

### **On-line Safety Update:**

We know that online safety remains a worry. Student safety is a priority so I wanted to take the opportunity to let you know about our partnership work with National On-line Safety. Our firewalls and procedures strive to keep students safe when working on-line in college but we, like you, cannot control what happens on social media. With this in mind I have attached three documents which I hope you will find helpful. Whilst they do refer to the word 'child' I am sure that you will find the contents useful and helpful. Moving forward we will add more resources and information to the Parent/Guardian section on the college website for your information.

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### Options Event:

Finally, as part of our continued commitment to ensuring our students are fully prepared to progress in their education and career, we would like remind you that those studying on Level 3, Year 1, you are invited to join us at 'Your options beyond level 3' events which start at 6.00pm

- Tuesday 09th May – Leigh College, Leigh Sports Village, Sale Way, WN7 4JY
- Thursday 11th May – Wigan & Leigh College, Parsons Walk, Wigan, WN1 1RS

We are incredibly proud of our student body and recognise the hard work they put in to their studies each day. This final push can make all the difference to their individual grades and next steps so we will be here to motivate, support and encourage them all the way until the very last day of term.

Kind regards,

**Maxine Mealey**  
Assistant Principal

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